



# Government Gazette

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## **ADOPTION STANDARDS ORDER 2014**

under the  
Adoption Act 2000

I, the Minister for Family and Community Services, in pursuance of section 13 (1) of the *Adoption Act 2000*, make the following Order.

Dated this 29th day of October 2014

GABRIELLE UPTON, MP  
Minister for Family and Community Services

### **Explanatory note**

Section 13 of the *Adoption Act 2000* provides for the Minister, on the recommendation of the Children's Guardian, to approve standards and other criteria for use in determining:

- (a) whether to grant an application for accreditation as an accredited adoption service provider, and
- (b) the period for which accreditation is granted.

The object of this Order is to approve the *NSW Adoption Standards* published on the Office of the Children's Guardian website.

This Order is made under section 13 (1) of the *Adoption Act 2000*.

## **ADOPTION STANDARDS ORDER 2014**

under the  
Adoption Act 2000

### **1. Name of Order**

This order is the *Adoption Standards Order 2014*.

### **2. Commencement**

This order commences on 29 October 2014.

### **3. The standards are the NSW Adoption Standards**

The standards for use in determining:

- (a) whether to grant an application for accreditation as an accredited adoption service provider, and
- (b) the period for which accreditation is granted

are the *NSW Adoption Standards* published on the Office of the Children's Guardian website.

**ADOPTION APPROVED IDENTITY INFORMATION ORDER 2014**

under the  
Adoption Regulation 2003

I, the Children's Guardian, in pursuance of the definition of approved identity information under clause 3 of the *Adoption Regulation 2003*, make the following Order.

Dated this 29th day of October 2014

KERRY N BOLAND  
Children's Guardian

**Explanatory note**

Clause 3 of the *Adoption Regulation 2003* provides that **approved identity information** means documents that can be used to establish the identity of a person or of persons of a specified class that are of a kind approved by the Children's Guardian by an order published in the Gazette.

The object of this Order is to prescribe the approved identity information for specified classes of person that has been approved by the Children's Guardian.

**ADOPTION APPROVED IDENTITY INFORMATION ORDER 2014**

under the  
Adoption Regulation 2003

**1. Name of Order**

This Order is the *Adoption Approved Identity Information Order 2014*.

**2. Commencement**

This Order commences on the day it is published in the Gazette.

**3. Children's Guardian approval of approved identity information documents for two specified classes of person**

The Children's Guardian has approved the documents at clause 4 of this Order as documents that can be used by to establish the identity of a person for the purposes of clauses 5ZA, 11A and 17H of the *Adoption Regulation 2003* and any future provision of that Regulation that requires approved identity information to be obtained, where the person:

- (a) is 16 or more years of age; or
- (b) is under 16 years of age, but is required to have a nationwide or other criminal record check or Community Services check in accordance with the *Adoption Regulation 2003*.

**4. Approved identity information documents for two specified classes of person**

- (1) If the person has an Australian Driver License, that License and two other forms of identification referred to at subclause (3).
- (2) If the person does not have an Australian Driver License, three forms of identification referred to at subclause (3).
- (3) The following documents are prescribed:
- (4) The following documents are prescribed:
  - (a) Passport;
  - (b) Birth Certificate;
  - (c) Certificate of Marriage or Change of Name;
  - (d) Decree nisi or decree absolute in divorce;
  - (e) Citizenship Certificate;
  - (f) Government issued identity card;
  - (g) Government issued license;
  - (h) Government issued proof of age card;
  - (i) Senior Citizen or Government concession card;
  - (j) Medicare Card;
  - (k) Private Health Care Card;
  - (l) Union or Professional membership card;
  - (m) Photographic employee identity card;
  - (n) Student identity card;
  - (o) Utility account (e.g. electricity, gas, water, telephone);
  - (p) Rates notice;
  - (q) Signed rental agreement or Department of Family and Community Services housing rental agreement;
  - (r) Credit card.

- (5) All approved identity information documents obtained in accordance with the *Adoption Regulation 2003* must be original current documents or certified copies of current documents.
- (6) At least one of the documents obtained must have a photograph of the person.
- (7) At least one of the documents obtained must have the signature and the date of birth of the person.

#### 5. Certified copies of documents

- (1) A certified copy of a document should be certified by a qualified person, who provides their full name, signature, qualification and date on the certification, along with the words "I certify this to be a true and accurate copy of the document reported to me to be the original document", or words that are substantially the same.
- (2) The following are qualified persons for the purposes of this Order.
  - (a) the official records department of the institution that originally issued the document/s ;
  - (b) a Justice of the Peace with a registration number;
  - (c) an accountant – must be a member of a recognised professional accounting body or a Registered Tax Agent;
  - (d) a person listed on the roll of the Supreme Court of a State or Territory or the High Court of Australia as a legal practitioner;
  - (e) a barrister, solicitor or patent attorney;
  - (f) an Australian overseas diplomatic mission;
  - (g) a police officer;
  - (h) a postal manager;
  - (i) a bank manager, but not a manager of a bank travel centre;
  - (j) a credit union branch manager;
  - (k) a commissioner for declarations;
  - (l) a principal of an Australian secondary college, high school or primary school;
  - (m) a medical practitioner;
  - (n) a minister of religion (or equivalent).

#### 6. Approved identity information for other classes of person

Where the person is not a member of the classes of person referred to in clause 3 of this Order, the other person or body required to obtain approved identity information in respect of the person may obtain such documents as the other person or body considers appropriate to satisfy itself as to the person's full name and date of birth.

### CHILDREN AND YOUNG PERSONS (CARE AND PROTECTION) APPROVED IDENTITY INFORMATION ORDER 2014

under the  
Children and Young Persons (Care and Protection) Regulation 2012

I, the Children's Guardian, in pursuance of the definition of ***approved identity information*** under clause 3 of the *Children and Young Persons (Care and Protection) Regulation 2012*, make the following Order.

Dated this 29th day of October 2014

KERRY N BOLAND  
Children's Guardian

#### Explanatory note

Clause 3 of the *Children and Young Persons (Care and Protection) Regulation 2012* provides that ***approved identity information*** means documents that can be used to establish the identity of a person or of persons of a specified class that are of a kind approved by the Children's Guardian by an order published in the Gazette.

The object of this Order is to prescribe the approved identity information for specified classes of person that has been approved by the Children's Guardian.

### CHILDREN AND YOUNG PERSONS (CARE AND PROTECTION) APPROVED IDENTITY INFORMATION ORDER 2014

under the  
Children and Young Persons (Care and Protection) Regulation 2012

#### 1. Name of Order

This Order is the *Children and Young Persons (Care and Protection) Approved Identity Information Order 2014*.

#### 2. Commencement

This Order commences on the day it is published in the Gazette.

**3. Children's Guardian approval of approved identity information documents for two specified classes of person**

The Children's Guardian has approved the documents at clause 4 of this Order as documents that can be used by to establish the identity of a person for the purposes of clause 23D of the *Children and Young Persons (Care and Protection) Regulation 2012* and any future provision of that Regulation that requires approved identity information to be obtained, where the person:

- (a) is 16 or more years of age; or
- (b) is under 16 years of age, but is required to have a nationwide or other criminal record check or Community Services check in accordance with the *Children and Young Persons (Care and Protection) Regulation 2012*.

**4. Approved identity information documents for two specified classes of person**

- (1) If the person has an Australian Driver License, that License and two other forms of identification referred to at subclause (3).
- (2) If the person does not have an Australian Driver License, three forms of identification referred to at subclause (3).
- (3) The following documents are prescribed:
  - (a) Passport;
  - (b) Birth Certificate;
  - (c) Certificate of Marriage or Change of Name;
  - (d) Decree nisi or decree absolute in divorce;
  - (e) Citizenship Certificate;
  - (f) Government issued identity card;
  - (g) Government issued license;
  - (h) Government issued proof of age card;
  - (i) Senior Citizen or Government concession card;
  - (j) Medicare Card;
  - (k) Private Health Care Card;
  - (l) Union or Professional membership card;
  - (m) Photographic employee identity card;
  - (n) Student identity card;
  - (o) Utility account (e.g. electricity, gas, water, telephone);
  - (p) Rates notice;
  - (q) Signed rental agreement or Department of Family and Community Services housing rental agreement;
  - (r) Credit card.
- (4) All approved identity information documents obtained in accordance with the *Children and Young Persons (Care and Protection) Regulation 2012* must be original current documents or certified copies of current documents.
- (5) At least one of the documents obtained must have a photograph of the person.
- (6) At least one of the documents obtained must have the signature and the date of birth of the person.

**5. Certified copies of documents**

- (1) A certified copy of a document should be certified by a qualified person, who provides their full name, signature, qualification and date on the certification, along with the words "I certify this to be a true and accurate copy of the document reported to me to be the original document", or words that are substantially the same.
- (2) The following are qualified persons for the purposes of this Order.
  - (a) the official records department of the institution that originally issued the document/s ;
  - (b) a Justice of the Peace with a registration number;
  - (c) an accountant – must be a member of a recognised professional accounting body or a Registered Tax Agent;
  - (d) a person listed on the roll of the Supreme Court of a State or Territory or the High Court of Australia as a legal practitioner;
  - (e) a barrister, solicitor or patent attorney;
  - (f) an Australian overseas diplomatic mission;
  - (g) a police officer;
  - (h) a postal manager;
  - (i) a bank manager, but not a manager of a bank travel centre;
  - (j) a credit union branch manager;
  - (k) a commissioner for declarations;
  - (l) a principal of an Australian secondary college, high school or primary school;

- (m) a medical practitioner;
- (n) a minister of religion (or equivalent).

**6. Approved identity information for other classes of person**

Where the person is not a member of the classes of person referred to in clause 3 of this Order, the other person or body required to obtain approved identity information in respect of the person may obtain such documents as the other person or body considers appropriate to satisfy itself as to the person's full name and date of birth.